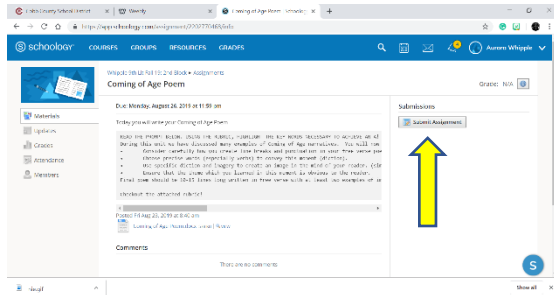
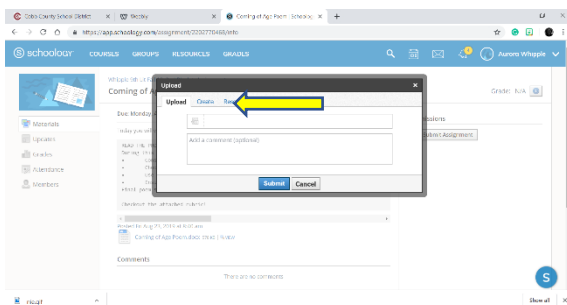


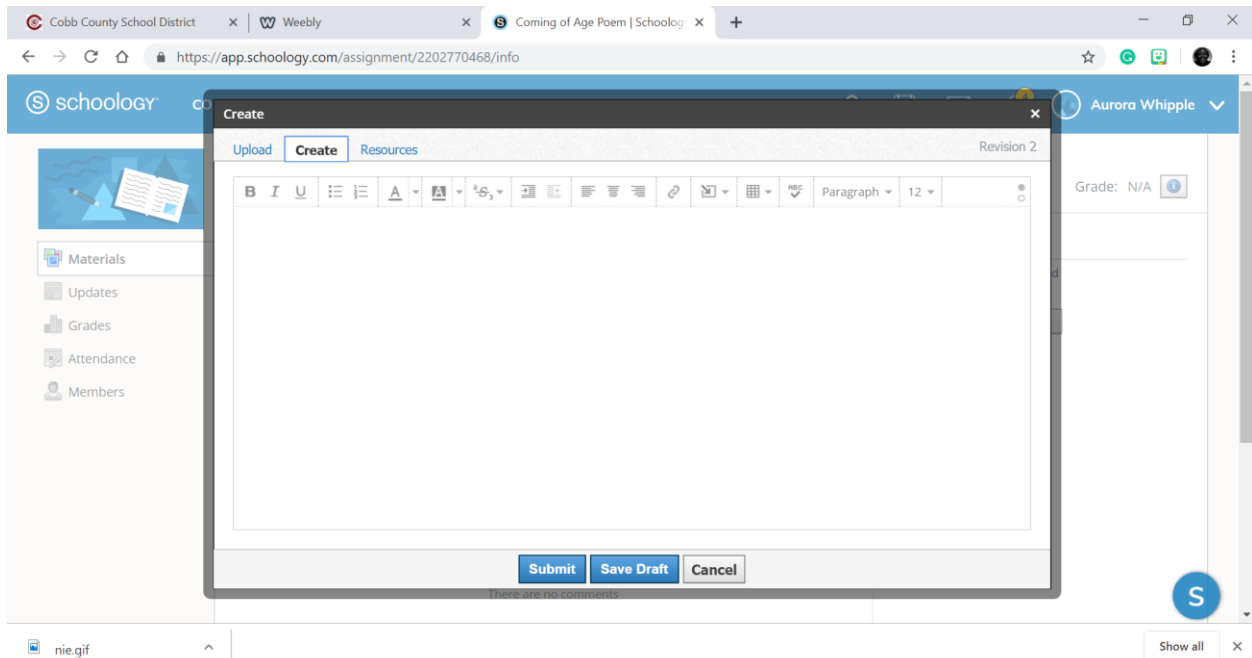
Steps to Creating a File to Submit in Schoology



1. Press the **SUBMIT ASSIGNMENT** in the upper right hand corner of the Assignment page in Schoology.



2. You will see Upload screen. Click on the **CREATE** tab in the middle.



3. You can begin typing using the screen or you may copy and paste from a different document. From here you can **SUBMIT** your work or **SAVE DRAFT** for later.

4. If you decide to **SAVE DRAFT** you can go back to the assignment and find the draft in the upper right hand corner under Submissions. Click on EDIT DRAFT to continue working on your assignment.

The screenshot shows a web browser window with the Schoology interface. The browser tabs include 'Cobb County School District', 'Weebly', and 'Coming of Age Poem | Schoology'. The address bar shows the URL: <https://app.schoology.com/assignment/2202770468/info>. The Schoology header includes navigation links for COURSES, GROUPS, RESOURCES, and GRADES, along with a search icon, a calendar icon, an email icon, a notification bell with a '1' badge, and the user profile 'Aurora Whipple'. The main content area is for an assignment titled 'Coming of Age Poem' in the 'Whipple 9th Lit Fall 19: 2nd Block' course. The due date is 'Monday, August 26, 2019 at 11:59 pm'. The assignment instructions are: 'Today you will write your Coming of Age Poem. READ THE PROMPT BELOW. USING THE RUBRIC, HIGHLIGHT THE KEY WORDS NECESSARY TO ACHIEVE AN AI. During this unit we have discussed many examples of Coming of Age narratives. You will now... Consider carefully how you create line breaks and punctuation in your free verse poem. Choose precise words (especially verbs) to convey this moment (diction). Use specific diction and imagery to create an image in the mind of your reader. (sim). Ensure that the theme which you learned in this moment is obvious to the reader. Final poem should be 10-15 lines long written in free verse with at least two examples of imagery. Checkout the attached rubric!'. The assignment was posted on 'Fri Aug 23, 2019 at 8:40 am' and includes an attached document 'Coming of Age Poem.docx' (578 KB). On the right side, the 'Submissions' panel shows 'Revision 1 submitted' (1 item - On time) and 'Submission draft' (1 item - Draft). The 'Submission draft' entry is highlighted with a yellow box, and an 'Edit Draft' button is visible below it. The 'Comments' section at the bottom indicates 'There are no comments'. A blue circular icon with the letter 'S' is in the bottom right corner. At the very bottom of the page, there is a small 'nie.gif' image and a 'Show all' button.